



NCFE LEVEL 2 CERTIFICATE IN THE PRINCIPLES OF WAREHOUSING & STORAGE



Aims and objectives of this qualification

This qualification is designed for learners who want to enter and/or progress from entry roles in the Warehousing & Storage industries. Learners will develop the underpinning knowledge necessary to support them in their role in this sector. Completion of this qualification will support progression into employment or into higher level roles in the industry.

This qualification aims to:

Help learners develop the knowledge, understanding and essential skills employers look for in employees within the Warehouse & Storage industries. These range from familiar 'key skills' such as team working, independent learning and problem solving, to more tricky-to-measure skills such as:

- An appreciation for appropriate behaviour and dress
- Appropriate interpersonal skills
- Communicating with professional colleagues/peers and/or hierarchical seniors
- Supporting other aspiring employees
- Personal manners and deportment
- Understanding work practices and how different roles and departments function within an organisation.

The objectives of this qualification:

- To allow learners to progress to employment within the warehousing and storage industry
- To provide informed and prepared potential employees.

There are seven units covered on this course

Unit 1: Introduction to Warehousing and Storage

Unit 2: Understand how to receive and store goods

Unit 3: Understand how to process orders and prepare them for dispatch

Unit 4: Understand how to check stock and update records

Unit 5: Customer Service in Warehousing and Storage

Unit 6: Health, safety and security in the workplace

Unit 7: Problem solving in the workplace

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HS
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Entry Requirements:

This qualification is open to candidates or customers who are 19+ and who are in receipt of one of the following benefits - **JSA, Universal Credit, ESA WRAG, Income Support.**

Candidates will also be required to undertake a Literacy Assessment in order to ascertain their competency (usually Level 1 Literacy) with regards to completing a portfolio of work successfully.

Assessment:

The **NCFE Level 2 Certificate in the Principles of Warehousing and Storage** is internally assessed and externally quality assured.

Assessment is the process of measuring a learner's skill, knowledge and understanding against the standards set in the qualification.

Each learner must create a portfolio of work providing evidence generated from appropriate assessment tasks which demonstrates achievement of all the learning outcomes associated with each unit.

Delivery:

Usually delivered as a classroom-based course, the Warehouse Course is currently being offered to groups as an interactive online tutor-led programme. HSDC will resume classroom-based courses once it is safe to do so.

Further Information:

Employment Support
HSDC
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www.hxdc.ac.uk/employment-support